
AGENDA**CALL TO ORDER****VISITORS (3 minute limit per visitor)****APPROVAL OF AGENDA****CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Trustees for reading and study, are considered to be routine and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1. Approval of Minutes – October 16, 2018
2. Financial Report – October 2018
3. Approval of Payroll and Benefits – October 2018
4. Approval of Accounts Payable Checks
5. Approval of Routine Surplus Property
6. Approval of Bad Debt Write-Off (October)

SYSTEM REPORT – Executive Director Kyle Cox

- Timeline

EDUCATION REPORT – None**BOARD COMMITTEE REPORTS AND ACTION ITEMS**

1. Governance Committee, Chair Tom Callahan
 - a. **ACTION ITEM:** Strategic Plan Extension
2. Resources Committee, Chair Sandra LePage
 - a. **ACTION ITEM:** Resolution 2018-05, Increasing the Accounts Payable Imprest Account
 - b. **ACTION ITEM:** Revision to Imprest Account Policy
 - c. **ACTION ITEM:** Revision to Credit Card Policy
 - d. **ACTION ITEM:** West Richland Remodel Interior Decoration Services Contract
 - e. **ACTION ITEM:** Collective Bargaining Agreement for 2019-2021
3. Services Committee, Chair Ashley Coronado

INFORMATION ITEMS

- Minutes from MCL Board Committees
- Minutes/Reports from Friends of the Library

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(g), the Board will hold an Executive Session to review the performance of a public employee (30 minutes)

1. **ACTION ITEM** – Executive Director Employment Contract Renewal

BOARD COMMENTS

1. Governance Committee Meeting – Friday, December 7, 2018
2. Special Meeting – Friday, December 7, 2018
3. Board Meeting – Tuesday, December 18, 2018

ADJOURNMENT