

Mid-Columbia Libraries 405 S DAYTON, KENNEWICK, WA 99336 509.582.4745		Circulation Policy	
		SECTION: 210	NO. 21
Page 1 of 1			
TITLE:		<i>FEES</i>	
ADOPTED: 4/18/1994	REVISED: 7/17/2006;9/15/2008; 6/21/2011; 6/19/2012; 10/20/2015		

Mid-Columbia Libraries encourages customers to respect the terms of the loan agreement and to handle borrowed materials responsibly and with care for the benefit of all Library users and the entire Mid-Columbia area. To that end, we observe the following:

1. Overdue materials are charged at \$0.25 per day. Maximum overdue fee per item is \$5.00.
 2. Overdue fees begin the third day after the due date.
 3. Homebound customers served by our Outreach Department will not be charged overdue fees or replacement charges.
 4. Overdue fees for materials borrowed from the bookmobile will not begin until the next available run after the date due.
 5. Customers will be charged the original retail cost as reflected in the item record for any materials lost or damaged beyond repair.
 6. If the original retail cost is not listed in the item record, a replacement fee will be charged.
 7. A lost or stolen library card will be replaced without fee.
 8. MCL reserves the right to refer accounts owing \$25.00 or more to a collection agency. All accounts referred to the collection agency will be charged a \$10.00 collection agency fee.
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