



How do I reserve a book?

Once you find your item in the catalog, click on “Request It” in the Item Record (If you need help finding items, please see “[How Do I Find a Book?](#)”).

Once you click on “Request It”, you’ll need to know your library card barcode (which is on the back of your card) and your account password.

Your password is whatever word/set of numbers you selected when you registered for your library card. If you’ve forgotten your password, please select **Forgot your Password?** or contact your local branch.

Enter your barcode and password and click “Log In.”

Confirm which library branch you would like the item sent to and click “Submit Request.” The item will be delivered to the selected branch for pickup when it is available.